Members Present: Dave Weatherred, President; Don Clausen, President-Elect; Fred Dole, Past-President; Mark Lane, Vice-President; Doug Sutton, Secretary-Treasurer; Kevin Paustian, Band; Randel Wagner, Choral; Dan Wing, Orchestra; Linda Honn; General Music; Ann Brueggemeier, Jazz; Kathy Gustafson, Administration; Steve Morrison, Higher Education; Stephanie Sheppard, Collegiate WMEA; John Straehle, Small Schools

Ex-Officio Members Present: AnnRené Joseph, OSPI Music Supervisor; Jo Caldwell, Publications Manager; Bruce Caldwell, Executive Manager

Guests: Gayla Stewart, Office Assistant

1. **Call to Order** – Welcome; Introductions; Overview of MENC/NW-MENC/WMEA/Regions, ArtsTime, and the relationship between WIAA and WMEA; Overview of materials; Overview of retreat; Protocol for meetings

2. **Reports**
   a. **Minutes** of the June 19 meeting - presented by Doug Sutton.
      i. Correction – State solo/ensemble contest will be April 29 and 30, 2005 and March 31 and April 1, 2006.
      ii. Correction – OSPI update – should read: “…She shared the completed arts assessments for dance, theatre, music and visual arts…”
   
   Moved/Seconded/Carried to approve the June 19, 2004 minutes as corrected

   b. **Treasurer** – 2002-2004 Biennium Final Status - Presented by Bruce Caldwell
      i. Correction - Office Profit/Loss Budget should be ($93,000) instead of ($92,000)
      ii. Correction – Publications Profit/Loss Budget should be ($84,000) instead of ($85,000)
   
   Moved/Seconded/Carried to approve the 2002-2004 Final Status Report as corrected

   c. **Executive Manager**
      i. Active Membership is at an all-time high for this point in the biennium
      ii. Associate membership – on the same pace as last year’s record membership
      iii. Board membership – Board Members must maintain a continuous membership in WMEA/MENC
      iv. Directory will be online – hopefully in January – hard copies will not be sent (saving $45,000)
      v. Gates Grant – Gates Grants have had some negative impacts on arts programs. Bruce is working with a Gates Grant coach, who will bring these concerns to her colleagues and supervisors.
      vi. E-mail addresses of board members confirmed
      vii. Clarinet donation requested by Mike Colbrese, WIAA Executive Director, to a local Boys and Girls Club. If anyone can help, contact him at 425-687-8585
      viii. State solo/ensemble dates
          1. April 29/30, 2005
          2. March 31/April 1, 2006 (change of date is necessary to eliminate conflicts with WASL testing time)
      ix. State Solo/Ensemble rule changes proposed
1. **Moved/Seconded/Carried to approve Proposal #1** – change the wording of rule 1.1 to read: Participating students are required to be members of an appropriate performing group at their high school. The student must be an active member in the category of competition at the time of both the regional and state events. Students who qualify for the state solo and ensemble contest in the piano, guitar and harp categories must be a member of one of the school’s music performing groups, though they do not have to play the piano, guitar or harp in their school’s performing group. Extenuating circumstances regarding this rule may be handled on an individual basis by the WIAA Executive Director.

2. **Moved/Seconded/Carried to approve Proposal #2** – add the following to rule 3.14: The results posted on the website will list the top three placements and then alphabetically list all students receiving a composite “I” rating.

3. **Moved/Seconded/Denied Proposal #3** – add the following to rule 3.14: When results are posted on the web site, the top eight places in each category will be listed.

4. There was discussion regarding small school recognition at state solo/ensemble.

x. **Clock Hours Report:**
   1. **Moved/Seconded/Carried:** Upon having reviewed in-service offerings and their summary evaluations provided between May 2003 and June 2004, the WMEA board moves to accept the Inservice and Clock Hours summary.

xi. **Money Market Account for SEAF (Student Events Annual Fund)**
   1. **Moved/Seconded/Carried:** Direct Bruce Caldwell to open a new bank account to manage SEAF donations as soon as possible.

d. **Publications** – Presented by Jo Caldwell
   i. October Voice magazine is almost done
   ii. Advertising for Voice is extremely healthy
   iii. Poco Voce was presented – will be mailed during the first week of school

e. **Collegiate** – Presented by Stephanie Sheppard – Board is working on the Collegiate Conference. Hoping for 100 students at the November 6 conference at Central Washington University.

f. **OSPI** – AnnRené Joseph will present tomorrow at the State Assembly

3. **Biennium Emphasis**
   a. From the leadership
   b. From the officers
      i. Brainstormed list of concerns and issues to develop a focus for our Biennium Emphasis – will continue the process Friday
      ii. Student Events Annual Fund development and expansion will continue to be an emphasis
      iii. Middle School All-State Groups will be piloted in October of 2005
         1. Two events - East/West
            a. WEST – October 15, 2005, Olympia
            b. EAST – October 22, 2005, Spokane
         2. Stand-alone (not tied to a conference)
         3. Single-day events
         4. Pilot project
5. Students apply via taped audition in the spring of 7th grade year, participate in the fall of 8th grade year

**Moved/Seconded/Carried:** Approve the proposed budget for 2005 Middle School All-State

**Moved/Seconded/Carried:** Amend the WMEA Biennial Budget to reflect the 2005 Middle School All-State

4. **Meeting adjourned** until 9:00 am Friday morning

Friday, August 20, 2004 - Meeting re-convened at 9:00 am

5. **Conference Planning Overview**
   a. Tentative conference schedule - shared and discussed. Concerns were voiced about the jazz retreat – both in terms of cost and whether it is desirable to do it differently, if at all. The board will continue to discuss this and will seek input about alternatives.
   b. Planning timeline - Curriculum officers are responsible to solicit ideas for sessions at least twice – at regional meetings, via e-mail, at special music events, at meetings of affiliated organizations (IAJE, Orff, etc.) – and to do one on each side of the mountains.

6. **Biennium Emphasis** – to continue yesterday’s discussion
   a. WMEA hopes to be more of an “Umbrella” organization for advocacy for all of music education. An ad hoc committee has been formed to coordinate this effort.
      i. Mark Lane – chair
      ii. Linda Honn
      iii. Ann Bruggemeier
      iv. Dave Weatherred
      v. Doug Sutton
   b. Continued strengthening of relationship between state-level and regions and collegiate chapters. Some thoughts:
      i. This initiative started last summer with the State Assembly and continues today and tomorrow with this year's State Assembly.
      ii. Find ways to be easily accessible with music teachers in the state
      iii. Comprehensive e-mail communication – especially at regional level
      iv. Generate consistent expectations of regional presidents and what they can expect from WMEA

7. **Officer Reports/Review**
   a. **ArtsTime 2005**
      i. Bruce Gutgesell is WMEA’s Session Coordinator
      ii. Fred Dole (Past President) is WMEA’s representative to the ArtsTime Board
      iii. WMEA plans to honor the 1st Washington all-state group members from 1954 at a special event at the ArtsTime Conference
   b. **All-State 2005** - Conductors have been hired and the process is proceeding smoothly
   c. **All-State 2006 Commission Project**
      i. Jazz Choir and Full Orchestra commissioned pieces are being planned – we are working to plan further ahead to give composers more time
      ii. One of the challenges is to find composers – maybe we need to work on our process for contacting potential composers.
      iii. We want composers who have connections to Washington State
      iv. VP Mark Lane is coordinating these efforts

8. **Grant Policies** – Four Board-Provided in-service Project Offerings have been developed

9. **Nuts and bolts**
   a. Voice expectations for articles – deadlines and topics for the various issues were shared
b. Stationery, envelopes, return envelopes and note cards are available for board use
c. Liaison assignments were presented
   i. Curriculum officers are liaisons with affiliate organizations
   ii. Line officers are liaisons with regions
d. Reimbursement forms, policy and travel requests
e. Dress expectations at meetings and functions

10. **Topics from the floor** - Minutes will be distributed, reviewed and corrected via e-mail
11. **Coming events**
   a. State Assembly begins after lunch
   b. October 13, 2004 – fall board meeting in Spokane
12. **Meeting adjourned** at 11:45 am

Respectfully Submitted

Doug Sutton
WMEA Secretary
WMEA STATE ASSEMBLY/EXECUTIVE BOARD JOINT SESSION  
AUGUST 20, 2004  
WIAA HEADQUARTERS  
RENTON, WA

Board Members Present: Dave Weatherred, President; Don Clausen, President-Elect; Fred Dole, Past-President; Mark Lane, Vice-President; Doug Sutton, Secretary-Treasurer; Kevin Paustian, Band; Randel Wagner, Choral; Dan Wing, Orchestra; Linda Honn; General Music; Ann Brueggemeier, Jazz; Kathy Gustafson, Administration; Steve Morrison, Higher Education; Stephanie Sheppard, Collegiate WMEA; John Straehle, Small Schools

Regional Representatives Present: Tom Dickinson, Chinook; Eric Smidsrud, Columbia Basin; David Mulkins, Commencement Bay; Scott Backus, Eastshore; Dave Baldock; Green River; Mark Lane, Lower Columbia River; Lisa White, Mount Pilchuck; Katie Elshire, Mountain; Mike Silk, North Central; Doug Gailey, North Olympic; Bill Foster, representing both Northeast and Spokane Falls; Eric Lucas, Northlake; Kay Daling, Olympic; Joe Dyvig, San Juan; Deborah Meyer Snook, Seattle; Kathryn Moore, Sno-King; Brian Akesson, Soundview; Fred Dole, Southeast; Gary Riler, Southwest; Eric Ryan, Valley; Megan and Scott Goranson, Yakima Valley

Ex-Officio Members Present: AnnRené Joseph, OSPI Music Supervisor; Jo Caldwell, Publications Manager; Bruce Caldwell, Executive Manager;

Guests: Gayla Stewart, Office Assistant; Bruce Gutgesell, ArtsTime Music Sessions Coordinator and WMEA Clock Hours Coordinator; Jim Rice, President-Elect, NW-MENC

1. **Call to order** – 12:50 pm - welcome, introductions
2. **Nuts and Bolts** – Assembly schedule, hotel arrangements, dinner train…
3. **Clock Hours** – Available and free to membership at many events (small fee for non-members) – WMEA Regions and individual School Districts are also creating in-service experiences that result in clock hours. 1100+ people have taken advantage of this service this past year. Contact Bruce Gutgesell (WMEA Clock Hours Chair) inservice@wmea.org for further information.
5. **OSPI Report** – presented by AnnRené Joseph
   a. State Mandate – All 296 School Districts will provide comprehensive, sequential, standards-based K-12 arts programs in dance, music, theatre and visual arts for all students. Instruction offered by certified instructors. Access to that instruction by all learners. Assess that instruction has occurred and learning has happened – 2008-2009. HB 1209: HB 2195
   b. Staff Development offerings –
      i. ArtsTime, Foster HS, Tukwila, March 11-12, 2005.
      iii. OSPI Summer Institutes 2005- Arts Assessment Trainings
   c. Letter of Support for the Arts from Dr. Bergesen – Don’t leave the other subject areas behind after WASL
   d. Several handouts were distributed
   e. AnnRene is available to all of us for any and all support that she can provide
6. **Regional Reports** – A good deal of time was allowed for each regional representative to present a report about the activities and concerns of the membership in their region.

7. **SEAF Presentation** – Student Events Annual Fund
   a. An overview of this project was provided
   b. Sue Goodman is the development officer
   c. An Advisory Board has been put together – Gerard Schwartz, Chair
   d. The purpose is to raise funds to reduce student costs to all-state events
   e. $50 per student was raised towards 2005 All-State
   f. $20 per student has already been raised (in 2½ months) towards 2006 All-State

8. **MENC/NWMENC Report** – Jim Rice, NW President-Elect – he described MENC, the offerings, the structure, etc.
   a. MENC – Music: The Heart of Education – theme for the next two years. Use them – they (the 100 MENC staff members) are there for all members. Call them.
   b. Vast resources are available for music educators via phone or web: [www.menc.org](http://www.menc.org)
   c. MENC works as an advocate organization – lobbying, partnerships and alliances, standards and assessments, recruitment, retention and professional development, research publications, etc.
   d. 114,000 national members
   e. NW MENC Conference – Bellevue, February 2005. Doubletree Hotel is the Conference HQ, the Meydenbauer Center is the site.
   f. Contact Jim at: jrice@nsd.org

9. **Meeting adjourned** at 4:00 pm

Respectfully Submitted,

Doug Sutton
WMEA Secretary