



Washington Music Educators Association

435 Main Avenue South, Renton, Washington 98036-5760 🎵 425-712-WMEA 🎵 800-324-WMEA

TEACHERS — please pass this page on to the person who will process your school's payment.

2025 WMEA Junior All-State

Honor Groups – School Financial Processor's Information

Event Information

The **WMEA Junior All-State Jazz Band** will rehearse and present their concert on **Friday, February 14, 2025**. The other large ensembles (**Baker Band, Rainier Band, Adams Orchestra, St. Helens Orchestra, Mixed Choir, Treble Choir, and Youth Choir**) will rehearse and present their concert on **Sunday, February 16, 2025**.

Most take place in and around the **Spokane Convention Center (which includes the First Interstate Center for the Arts, or FICA):** [334 W. Spokane Falls Blvd., Spokane, WA 99201](#)

Choir rehearsals take place in the **Davenport Grand Hotel:** [333 W. Spokane Falls Blvd., Spokane, WA 99201](#) (across the street from the Convention Center)
or the **Centennial Hotel:** [303 W. North River Dr., Spokane, WA, 99201](#)

Fees

The registration fee is **\$140** per student.

Each teacher has been provided a **Payment Summary** detailing these expenses per student.

We must receive a copy of that summary with your payment.

If the student applied for a scholarship from the *Young Musicians Excelling* fund administered by WMEA, that scholarship has been applied. The teacher's payment summary will show the remaining balance.

Payment Sources

All fees must be paid from one of two sources:

1. Processed through your school or district by Check, Purchase Order, or purchasing card;
2. Paid by credit card through a link your teacher can send to your parents/guardians.

If students are expected to fund *part* of their participation expense, they must pay the school, which will then pay WMEA. WMEA will not accept partial or split payments.

For liability reasons, we cannot accept payment from sources other than schools or parents/guardians. This includes teachers, booster clubs, PTAs, civic groups, etc. Students who receive assistance from outside sources must process their donation/scholarship through the school.

Payment Types

Payment can be made in one of three ways:

- Check from an approved institution (private or public school, school district, or ASB.)
- Purchase order from an approved institution (private or public school, school district, or ASB.)
- ONLINE ONLY Credit Card payment from an approved institution (private or public school, school district, or ASB.) Teachers can pay online or send a link allowing bookkeepers or parents/guardians to pay online.



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Payment Grouping

We ask that each payment or purchase order cover **all** students reflected on their teacher's payment summary. However, if it is more convenient for you, all students from a single school or school district (across multiple teachers) may be included in a single payment or purchase order. However, please include copies of **all payment summaries** covered by that payment when you send it. Also, if sending a purchase order, please do not process/send us a check until you have been invoiced, and please include the invoice number on your check.

Mail to WMEA

- ✓ Payment (if by school/district check or hard copy of purchase order.)
- ✓ Payment Summary (If you paid online with a credit card, please indicate that on the Payment Summary.)

Payment and a copy of the payment summary must be mailed in the same envelope.

Please do not mail separately.

Make all payments payable to **Washington Music Educators Association**, and then mail to:

WMEA c/o Student Events
435 Main Avenue South
Renton, WA 98057

Registration and payment must be postmarked by December 6. Late registrations will be charged an additional \$10 per student.

If a student has to withdraw after payment of registration fees, a progressive refund policy is in place:

\$90 if withdrawn between December 1 and 31;

\$50 if withdrawn between January 1 and 31.

No refunds will be given after February 1.

